

Foster Care Licensing Model Standards



Knowledge Base Article

Foster Care Licensing Model Standards

Table of Contents

Overview	3
Navigating to the Provider Record	3
Completing a JFS 1348 Safety Audit	5
Generating the JFS 1348 Safety Audit Report	7
Verifying the Home Study	8
Navigating to the Training Session Search Criteria Screen	8

Foster Care Licensing Model Standards

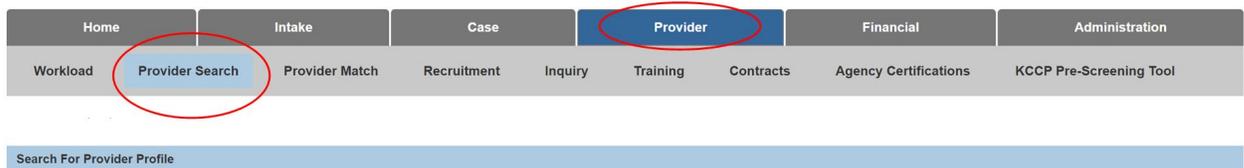
Overview

This Article outlines Ohio SACWIS functionality changes based on the Substitute Care Policies to align with the FFPSA National Model Foster Family Home Licensing Standards by enhancing and improving the following areas:

- JFS 1348 Safety Audit, topics were updated to match the new JFS 01348, effective 06/2020 to include the following changes (please reference rule **5101:2-7-12 of the Ohio Administrative Code**): Pool safety measures, hot tub/spa covers, securing alcohol, ensuring proper water heater temperature, carbon monoxide detectors, first aid supplies and home being free from insect/rodent infestation, as well as chipping/peeling paint.
- Home Study verifications for Initial and Recertifications capture “National Sex Offender Registry Search the completed date”.
- Foster Caregiver(s) can be age 18 opposed to age 21.
- Training Delivery methods include: Live synchronous training and Web based.
- Training Topics includes: Medication Administration and Reporting Abuse & Neglect

Navigating to the Provider Record

1. On the Ohio SACWIS **Home** screen, click the **Provider** tab.
2. Click the **Provider Search** tab.



The **Search for Provider Profile** screen appears.

3. Enter the appropriate search criteria into the fields as needed.

Note: Some fields will automatically default with information.

4. Click, **Search**.

Foster Care Licensing Model Standards

Search For Provider Profile

Provider ID:

OR

Provider Name: Member Last Name: Member First Name: Member Middle Name:

Provider Category:

Agency Type:

Agency:

Provider Type: Include "Closed" Provider Type Status

Provider Status:

[Address, Contact and Provider Reference Criteria](#) ▾

Name Match Precision
Returns results matching entered names including AKA names/nicknames

Fewer Results + AKA/Nicknames More Results

The results appear in the **Search Results** grid.

5. Click the **edit/view** link in the appropriate row.

Search Results

Result(s) 1 to 1 of 1 / Page 1 of 1

	Provider Name / ID	Provider Status	Provider Category	Address
view edit		ACTIVE	HOME	

[View Provider Type Information](#) ▾

The **Provider Overview** screen appears.

Note: The Provider Overview screen can also be accessed by selecting the **Provider** record from the Provider **Workload**.

6. Click, **Home Study** in the navigation pane.

The **Home Study Details** screen appears.

7. Click the **Add Initial Home Study Button**

Foster Care Licensing Model Standards

The **Home Study Details** screen appears.

8. Enter information. Required fields are marked with a red asterisk * .
9. Click, **Save**.



Note: Once you click, Save, you will be taken to the **Home Study Topics** page.

10. Click the **Safety Audit** hyperlink.



Topic	Status
<small>Basic Provider Information (Name, Household Members, Address and Contact, Caregiver)</small>	
Verifications	Not Completed
Safety Audit	Disposition Status Has Not Been Entered
References	No References Provided
Adult Children References	Reference Information not provided
Description of Home	Not Available
Description of Family	Not Available
Assessment Visits	No Visits Linked
Training Completed	Training Requirements Not Completed
Acceptance Criteria Information	Characteristics Information - Not Available / Usage Placement Criteria - Not Available
Recommendation	Pending

Completing a JFS 1348 Safety Audit

The **Safety Audit** is split into 3 sections, including the **Disposition page**. There is a total of 38 topics that will need to be answered along with the Disposition page.

The Following new topics and modified language are listed below. **All items listed can be found in Rule 5101:2-7-12 of the Administrative Code.**

Foster Care Licensing Model Standards

2.	Swimming pool has barriers on all sides, access through the safety barrier equipped with a safety device such as a bolt lock, a life saving device such as a ring buoy and a working pump if it cannot be emptied after each use.
3.	Hot tub and spas have a safety cover which is locked when not in use.
7.	Bleach, cleaning materials, other poisonous or corrosive household chemicals, flammable and combustible materials, potentially dangerous tools/utensils, and electrical equipment, machinery or alcoholic beverages in or on the grounds of the home are stored in a safe manner that prevents the child's access, as appropriate for his or her age and development.
15.	The home ensures proper water heater temperature of 110-120 degrees Fahrenheit.
17.	The home has a working smoke alarm approved by "Underwriter's Laboratory" or a certified fire inspector on each level of occupancy and at least one alarm near all sleeping areas.
18.	The home has a working carbon monoxide detector on each level of occupancy of the home and at least one near all sleeping areas.
19.	The home has first aid supplies.
24.	The home is free from rodents and insect infestation.
28.	The foster home is free of peeling or chipping paint.

Foster Care Licensing Model Standards

Safety Audit I Safety Audit II Safety Audit III Disposition

Maintain Safety Audit I Details

All items listed can be found in rule 5101:2-7-12 of the Administrative Code.

Safety Audit Rules	Status
1. The home and all structures associated with the home are maintained in a clean, safe, and sanitary condition and in a reasonable state of repair.	Undetermined
2. Swimming pool has barriers on all sides, access through the safety barrier equipped with a safety device such as a bolt lock, a life saving device such as a ring buoy and a working pump if it cannot be emptied after each use.	Undetermined
3. Hot tub and spas have a safety cover which is locked when not in use.	Undetermined
4. Outdoor recreation equipment on the grounds of the home is maintained in a safe state of repair.	Undetermined
5. Potentially hazardous outdoor areas on the grounds of or immediately adjacent to the home are reasonably safeguarded.	Undetermined
6. The home is adequately heated, lighted and ventilated.	Undetermined
7. Bleach, cleaning materials, other poisonous or corrosive household chemicals, flammable and combustible materials, potentially dangerous tools/utensils, and electrical equipment, machinery or alcoholic beverages in or on the grounds of the home are stored in a safe manner that prevents the child's access, as appropriate for his or her age and development.	Undetermined
8. Firearm, air rifles, hunting slingshot or other projectile weapons kept on the grounds of or in the home are stored in an inoperative condition in a locked area inaccessible to children.	Undetermined
9. Ammunition, arrows or projectiles for weapons are stored in a locked area separate from the weapon.	Undetermined
10. There is reasonable access to a working telephone for emergency situations.	Undetermined
11. Emergency telephone numbers posted (Fire, Police, Squad/Rescue, Poison Control, Recommending Agency, Placing Agency).	Undetermined
12. All locks on at least one door to any room or walk in storage area inside the home in which a person could become confined, and from which the only other means of exit requires the use of a key, shall be able to be unlocked from either side.	Undetermined
13. The home has a continuous supply of safe drinking water. If well water is used for drinking and cooking, it was tested and approved by the health department prior to initial certification (and annually thereafter for foster care).	Undetermined

Apply Save Cancel

Generating the JFS 1348 Safety Audit Report

11. Once all questions have completed, click the **report** link in the **Maintain Home Study History** grid to generate the JFS 1348 report.

< >

Provider Overview
 Activity Log
 Inspections
 KCCP Pre-Screening Tool
 Forms/Notices
 Skills
 Training
 Acceptance Criteria
 Description of Home
 Description of Family
Home Study
 Foster to Adopt, 1887 Home Study
 Approval/Certification
 Kinship Assessment
 Large Family Assessment
 Contracts
 Service Credentials
 Placements/Services

CATEGORY: Home

Home Study Filter Criteria
 From Home Study Start Date: To Home Study Start Date:
 Created in Error: Exclude Include

Filter

Maintain Home Study History

	Provider Type	Home Study Type	Start Date	Status	Recommendation	Recommendation Date	Agency
View	Foster Care	Initial	09/01/2020	In progress	Pending	09/01/2020	report

[Add Initial Home Study](#)

Foster Care Licensing Model Standards

Verifying the Home Study

1. Navigate to the **Home Study Topics** page.
2. Click, **Verification**.

Home Study Verification- A new home study verification topic, **Date search completed of the national sex offender registry** (www.nsopw.gov), must be completed and a copy placed in the file.

Topic	Status
Basic Provider Information (Name, Household Members, Address and Contact, Caregiver)	
Verifications	Not Completed
Safety Audit	Disposition Status Has Not Been Entered
References	No References Provided
Adult Children References	Reference Information not provided
Description of Home	Not Available
Description of Family	Not Available
Assessment Visits	No Visits Linked
Training Completed	Training Requirements Not Completed
Acceptance Criteria Information	Characteristics Information - Not Available / Usage Placement Criteria - Not Available
Recommendation	Pending

[Validate for Approval](#)

[Close](#)

Verification Details	
Task:	Date search completed of the national sex offender registry www.nsopw.gov
Status: *	<input type="text" value="Pending"/> Date: <input type="text" value=""/>
Narrative:	<input type="text"/>
Spell Check Clear <input type="text" value="2000"/>	

[Apply](#) [Save](#) [Cancel](#) [Previous](#) [Next](#)

Navigating to the Training Session Search Criteria Screen

Training Delivery Method

Training Delivery Method and **Topics** payment logic has been updated to reflect the changes.

New Delivery Method: Live Synchronous Training and Web-Based Training

Note: Online Line Training is now listed as **Web-based Training**. We have preserved historical records listed as online training; moving forward, the new value is Web-based training.

New Training Topics: Medication Administration and Reporting Abuse/Neglect have been added to the **Training Competencies** as pre-service for selection.

1. On the Ohio SACWIS **Home** screen, click the **Provider** tab.
2. Click the **Training Sub-tab**.

Foster Care Licensing Model Standards

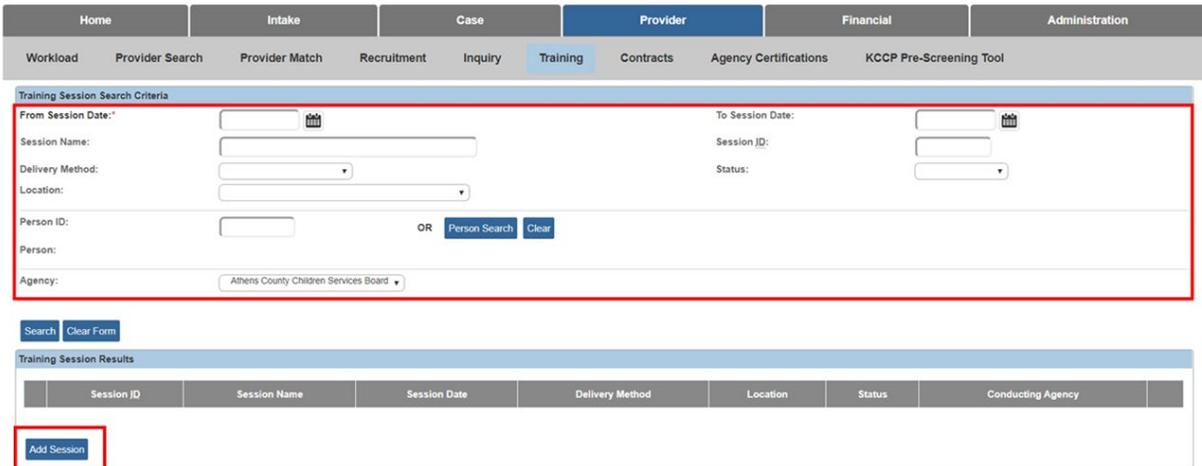


The **Training Session Search Criteria** screen appears.

3. Enter the appropriate search criteria into the fields, as needed.

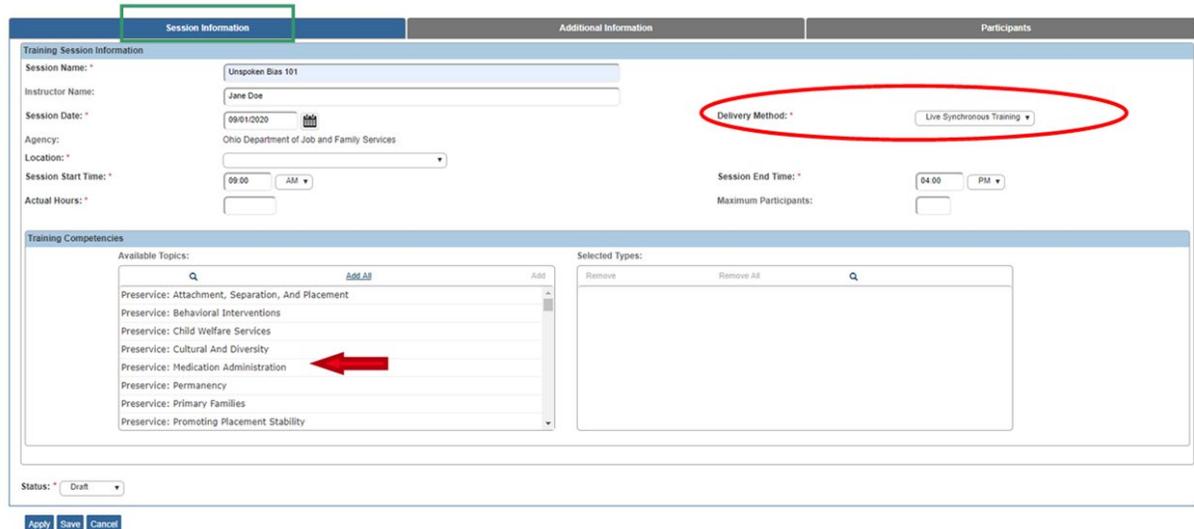
Note: Some fields will contain default information.

4. Click **Search** or **Add Session**.



5. The **Session Information** tab screen appears.

6. Enter the appropriate criteria into the fields, as needed, to process your training.



Note: Please refer to the following Knowledge Base Article for additional information.

- Recording Foster and Adoptive Parent Training

Foster Care Licensing Model Standards

If you need additional information or assistance, please contact the OFC Automated Systems Help Desk at SACWIS_HELP_DESK@jfs.ohio.gov .